

# LOYOLA HIGH SCHOOL



P.O. Box 9533  
DAR ES SALAAM  
TANZANIA

TEL: 2400054, 2443311  
Cell Phone: 0787-058882, 0787-060040, 0789-173420  
FAX: 2400081  
E-MAIL: loyoladar@gmail.com / headmaster@loyola.ac.tz  
Website: www.loyola.ac.tz



## CONFIDENTIAL CHARACTER ASSESSMENT FORM

Name of student: \_\_\_\_\_

Name of School: \_\_\_\_\_

### ASSESSMENT (Please circle the most appropriate letter)

1. The student has respect for others and willingly obeys and follows instructions from teachers and fellow students by his/her actions; that is, he or she is polite, gentle and listens to instructions.  
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
2. The student volunteers to help with extra work and is concerned about others.  
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
3. The student observes the school's dress code and cares for personal cleanliness.  
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
4. The student is punctual in coming to school, comes to school daily and attends lessons.  
(a) Always (b) Often (c) Sometimes (d) Rarely (e) Never
5. (a) Has the student been sent home due to discipline problems?  
(i) NO (ii) YES  
(b) If the answer is YES in (a) above, please specify the following:  
(i) Reasons (ii) Resolution (s) of the school concerning the student.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. (a) Has the student been involved in faults such as harassment, fighting, inappropriate sexual conduct, cheating, forgery, impersonation, drug abuse?  
(i) NO (ii) YES  
(b) If the answer is YES in (a) above, please specify the following:  
(i) Which fault (ii) How often (iii) Corrective measures taken  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. The student participates actively in co-curricula activities such as sports, games and clubs.  
(i) NO (ii) YES
8. The student cares for personal and public property  
(i) NO (ii) YES

**Comments:**

---

---

---

**RECOMMENDATION AND COMMENTS**

- (1) The general conduct of the student is characterised as:  
(a) Excellent                      (b) Very Good                      (c) Good                      (d) Fairly poor

**Comments:**

---

---

---

- (2) How would you recommend the student for admission at the school?  
(a) Recommend admission  
(b) Conditional admission (should work on changing his/her behaviour)  
(c) Do not recommend admission

**Comments (please describe the students' character in your own words):**

---

---

---

---

\_\_\_\_\_  
**Name of Head of School and Signature**

\_\_\_\_\_  
**Date**

School Stamp: \_\_\_\_\_

*After filling in the form, please seal the envelop personally and sign across the seal. Since this information is confidential we would appreciate if you could post this recommendation to us on the above address. However, if that is not possible, please ensure the envelop is securely sealed and signed over by you before handing it over to the applicant. We will appreciate if it reaches us before end of December, 2018.*